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Hawaii Department of Health
Environmental Health Administration
Hazard Evaluation and Emergency Response Office

NOTICE TO ENVIRONMENTAL CONTRACTORS

**Request for Competitive Sealed Proposals to Revise Technical Guidance
Manuals for the Hazard Evaluation and Emergency Response(HEER Office)
and the Underground Storage Tank Section (UST) of the Solid and
Hazardous Waste Branch.**

The Hazard Evaluation and Emergency Response Office (HEER) of the Hawaii Department of Health is seeking qualified environmental contractors to evaluate and revise two technical guidance manuals. The Department and the regulated community use these technical guidance documents to fulfill their responsibilities under the Hawaii Environmental Response Law (Chapter 128D, HRS) and Underground Storage Tanks (Chapter 342 L, HRS). This notice is published pursuant to the Hawaii Procurement Code, Chapter 103D, HRS.

The HEER Office and the UST Section of the Department of Health implement environmental laws and associated administrative rules that require the investigation and cleanup of chemical contamination. To provide guidance on the requirements of these programs to department staff and the regulated community, the HEER Office and UST Section have each developed a Technical Guidance Manual (TGM). These guidance documents serve as the foundation for implementing these programs and, as such, it is important that they be clear, concise, technically accurate, user friendly, and updated periodically as appropriate.

The primary audiences for the TGMs are the owners and operators of contaminated property, the environmental consultants they hire to characterize and cleanup contaminated sites, and staff from the HEER Office and UST Section who oversee the investigations and cleanup work at the sites. While the TGMs of the HEER Office and the UST Section are similar in many respects, there are significant differences based on the unique laws and administrative rules of the different programs. The department strives for technical consistency wherever possible, and especially between the HEER Office and the UST Section since their overall program goals are very similar.

Both existing TGMs were developed in the early-to-mid 1990s, and are now out-of-date with a number of current practices and state-of-the-art methods for site investigation and site remediation of contaminated property. The existing TGMs may also lack guidance on specific topics or issues that would be very useful to those characterizing, remediating, monitoring, reviewing, and reporting on activities at contaminated property. In addition, the existing TGMs are somewhat difficult to use due to their size, organization, and format.

Obtaining Instructions for Preparing Proposals

The complete RFP with instructions for submitting proposals may be obtained by:

1) Downloading from the "more info" section of the procurement notices listing on the Hawaii State Procurement Office website:

<http://www4.hawaii.gov/bidapps/ShowBids.cfm?Isle=SW>

2) Downloading from the HEER Office website:

<http://hawaii.gov/health/environmental/hazard/index.html>.

3) Calling the HEER Office at 586-4249 and requesting that a copy be mailed to you.

Please note that if you download a copy of the RFP from a website and want to receive updates or changes to the RFP, it is your responsibility to send an

e-mail addressed to **TGMs Revisions Project at:**

davis.bernstein@doh.hawaii.gov stating that you have downloaded the RFP and the e-mail address to which you would like additional information sent. The State will not be responsible for notifying you of any RFP changes or addendums if you have not responded in this way. Failure to receive any addendum shall not relieve you from any requirements under the RFP.

Please note that pursuant to U.S. EPA grant guidelines, the Hazard Evaluation and Emergency Response Office encourages proposals from disadvantaged, small, minority, and women-owned business enterprises.